

## Self-Service: Acceptance of Offer and Tuition Deposit

April 15, 2025

### Introduction

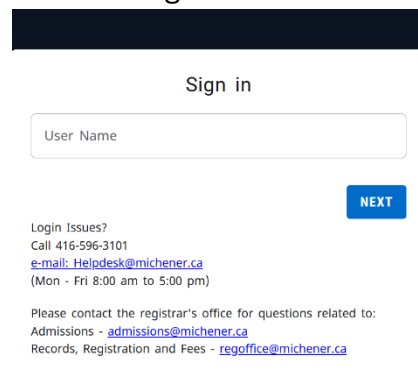
To accept an Offer of Admission to a program at Michener, applicants must complete the steps outlined below.

### Procedure

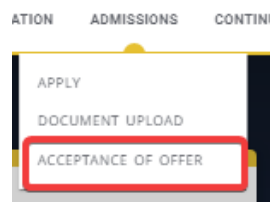
1. **Accept the Offer of Admission**^ on [www.OntarioColleges.ca](http://www.OntarioColleges.ca).  
 ^Applicants to the Master of Science in Cardiovascular Perfusion program do not need to accept the offer of admission in OCAS.

2. **Review and agree to meet all [Post-Admission Requirements](#)**

- a. Sign into [Self-Service](#) using the credentials provided in the Application Acknowledgement letter



- b. Use the link provided in your Offer of Admission letter to access the Acceptance and Tuition Deposit page **OR** navigate to *Admissions > Acceptance of Offer*;



- c. Click “ATTEST NOW” to review and agree with specific post-admission requirements.

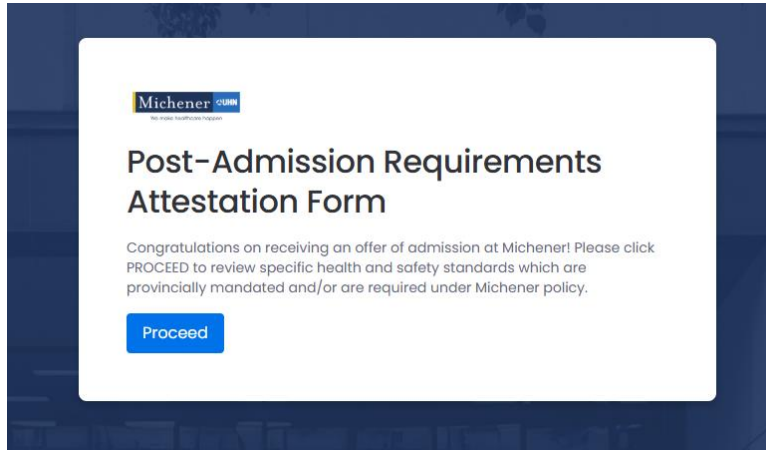
**STEP 1: Review and Accept the Post-Admission Requirements**

Review and agree to meet specific health and safety standards which are provincially mandated and/or are required under Michener policy. Specific information about each post-admission requirement can be found at [Michener Post-Admission Requirements](#) page.

To review and attest your acceptance of the post-admission requirements, please click below:

\*Note: Deactivate your pop-up blocker to proceed

- d. You will be redirected to the Post-Admission Requirements Attestation form. Click “Proceed”. Complete all required fields.



- e. Agree to each post-admission requirement by either typing your full name on the space provided or drawing your signature.

**Health Requirements \***  
I am aware of Michener’s mandatory Health Services Requirements and, agree to submit all documents by July 31, 2025, for the purposes of admission as well as clinical placement.

<https://michener.ca/students/student-success-network/health-requirements/>

Name

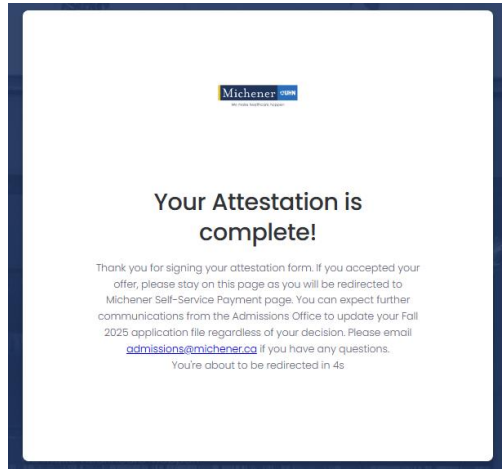
  
  

- f. After completing the attestation form, click “Submit” to be redirected back to Michener Self-Service.

**PROGRAM CONFIRMATION \***  
Select “TAKE ME TO MICHENER SELF-SERVICE” to finalize your program.

TAKE ME TO MICHENER SELF-SERVICE

- g. Note that redirection to Michener Self-Service may take a few seconds. You might be required to sign in again once redirected.



### 3. Confirm Program Choice

- a. Select the program you would like to accept

\* **Note that no program selections will be available if there are no active offers**

#### STEP 2: Confirm Program Choice

Please select 1 program to which you would like to accept your offer.

Program

- CV  
 ML  
 RS

- b. If your employer will be covering your tuition fees, specify the company name on the space provided.

If your tuition fees will be sponsored by your employer, please specify company name.

- c. Enter today's date and select **"I Accept"**.

Date

### 4. Pay the Tuition Deposit

- a. Select **"Pay Now"** to proceed to payment;

#### STEP 3: Pay the Tuition Deposit

The following non-refundable deposit is required to confirm acceptance of a seat in the program. The deposit will be credited to the first semester tuition.

\$500 for Domestic Students  
\$1500 for International Students

To pay your deposit, please click "PAY NOW" and select "MAKE A PAYMENT" for your intake semester of FALL 2025 as shown below.

\*Note: Deactivate your pop-up blocker to proceed to Self-Service Payment

- b. Once redirected to the Balance & Fee Payment, select the applicable Payment Period (e.g. “**2025/FALL**”) and indicate the corresponding deposit amount (***\$500 for Domestic students, \$1500 for International students***). Select “**Make a Payment**”.

### Make a payment

Under Payment Period, please select the term where you would like to apply your payment.

Payment period  
2025/FALL

Amount  
500

**MAKE A PAYMENT**

- c. You will be redirected to the third-party payment provider site to complete payment. Select “**Continue**” to proceed.
- d. Upon successful payment, you will be redirected back to Self-Service. You will receive a payment receipt from the Michener within three to five business days.